

Test Fee Reduction

Advanced Placement, International Baccalaureate, and Cambridge Exams

LEA

Program Monitor

Date

Please contact the Advanced Placement Coordinator at each of your high schools for evidence. The Low-Income Test Fee Reduction is not operated through iGrants and may be applicable to any LEA offering Advanced Placement courses in its buildings whose low-income students received subsidized funding from OSPI.

Item	Description	Evidence	Determination	Actions Required	Comments
5.1	Eligibility <i>The LEA determines eligibility for participation in the AP Test Fee Reduction Program – for the reimbursement of AP/IB/Cambridge test fees for qualifying low-income students – through National School Lunch Program (free or reduced lunches), Social Security, Medicaid, and/or parent declaration of income. Sec 1701-1707</i>	Building Level <input type="checkbox"/> A. Documentation of eligibility.	<input type="checkbox"/> Compliant <input type="checkbox"/> Action Plan Approved <input type="checkbox"/> Evidence Needed <input type="checkbox"/> Noncompliant <input type="checkbox"/> N/A		
5.2	Records <i>Student records of eligibility are maintained in a confidential record on site. Sec 1701-1707</i>	Building Level <input type="checkbox"/> A. Documentation of confidentiality of student records.	<input type="checkbox"/> Compliant <input type="checkbox"/> Action Plan Approved <input type="checkbox"/> Evidence Needed <input type="checkbox"/> Noncompliant <input type="checkbox"/> N/A		
5.3	Exam Payment Process <i>How does the school pay for AP/IB/Cambridge exams, including those taken by low-income students? Sec 1701-1707</i>	Building Level <input type="checkbox"/> A. Description of the exam payment process.	<input type="checkbox"/> Compliant <input type="checkbox"/> Action Plan Approved <input type="checkbox"/> Evidence Needed <input type="checkbox"/> Noncompliant <input type="checkbox"/> N/A		