



MEMBER CHARTER SCHOOL BOARD TRAINING OFFERINGS & RESOURCES GUIDE 2022-2023

Informed, responsive, and engaged school boards are critical to the success of charter public schools. Board members must be versed in their responsibilities as stewards of public schools. Board members must be versed in their responsibilities as stewards of public dollars and parties on charter contracts and be accountable to the communities they serve. They must be able to provide strategic and financial leadership to school administrative teams and guidance to school executives. As part of its offerings to member schools, the Washington State Charter Schools Association (WA Charters) leads and curated trainings for school board members and administrative teams to build their capacity and develop the skills necessary to fulfill their missions. Below are required and recommended board training offerings on Washington-specific requirements, best practices for nonprofit and school board governance, and general board resources. Member schools can contact Bely Luu, Director of Innovative Schools, at bely@wacharters.org about scheduling trainings.

REQUIRED WASHINGTON-STATE SPECIFIC TRAININGS

Topic	Trainer	Required Pre-work	Frequency/ Length of Training
COMPLIANCE Open Public Meeting Act (OPMA) / Public Records Act (PRA) Attorney General's Office	<u>Attorney General's Office</u>	All Board members review OPMA slides from the Attorney General's Office Designated Public Records Officer, watch training video and review PowerPoint slides from Attorney General's office	Annual / 40 min.
COMPLIANCE Family Educational Rights and Privacy Act (FERPA)	<u>WA Charters SafeSchools</u>	Review presentation and take quiz on WA Charters LMS – SafeSchools (14 minutes)	Annual / 15 min.

*As of July 2021, [RCW 28A.710.360](#) requires all school boards to take cultural competency, diversity, equity, and inclusion trainings. WSSDA offers [educational equity trainings](#) to meet this requirement.

**WA Charters requires all grantee schools to receive the following board trainings: Governance vs. Management 1.0 and 2.0, Fundraising & Fiduciary Responsibilities 1.0 and 2.0, OPMA.

***The Washington State Charter School Commission requires all board members of newly authorized schools to receive the Charter School Contract review training.



RECOMMENDED TRAININGS AND WORKSHOPS

Topic	Trainer	Frequency/ Length of Training
GOVERNANCE New Charter School Board Member 101 <i>High-level overview of charter school board roles and responsibilities on governance and oversight</i>	WA Charters: Bely Luu, <i>Director of Innovative Schools</i> Mitch Price, <i>Senior Policy Advisor</i>	New board members / 1.5 hours Online module coming soon in January 2023
COMPLIANCE Charter Contract 101	Mitch Price, <i>Senior Policy Advisor</i>	Annual / 20 minutes of Q&A Review charter contract before meeting
COMPLIANCE OPMA Observations <i>All board members must review the OPMA slides from the Attorney General's Office</i>	Mitch Price, <i>Senior Policy Advisor</i>	Start-up phase or annual / 1 hour Feedback will be provided at the end of the board meeting observed
GOVERNANCE Governance vs. Management Guide: Defining Governance and Management	<i>Board on Track</i>	Start-up phase or annual / 1 hour Live training available upon request (recommend for new board members)
GOVERNANCE Board Boot Camp	<i>Washington State School Director's Association (WSSDA)</i>	Available virtually or annually at the WSSDA Conference every November as needed
GOVERNANCE - Finance Charter Finance 101	<i>Joule Growth Partners</i>	Start-up phase or annual / 1 hour
ADVOCACY WA Charters Advocacy Update	Mitch Price, <i>Senior Policy Advisor</i> or Natalie Hester, <i>Co-President, External Affairs</i>	As requested / 1 hour
FUNDRAISING Fund Development with Equity Lens	Bely Luu, <i>Director of Innovative Schools</i>	Start-up phase or as requested / 1 hour
COMPLIANCE Board and School Policy Audit	Diana Marker, <i>Vice President of Innovative Schools</i>	As requested / 30 minutes Findings of a desk review of board and school policies are presented at a board meeting



BOARD RESOURCES

Topic	Trainer	Overview
COMPLIANCE OMPA Guide for Board Members	<i>Washington State School Director's Association</i>	Overview on conducting effectively run meetings that meet OMPA requirements
GOVERNANCE Washington Charter School Board Member Guide	<i>National Charter Schools Institute</i>	Overview of charter school board responsibilities, tips for governing effectively, charter contract, and academic accountability
GOVERNANCE Public charter school board governance resources Charter School Governance: The Essential Guide video series	<i>Bluum</i>	Overview of responsibilities, opportunities, and obligations of serving as a public school board member
FUNDRAISING Fundraising Learning Series	WA Charters	Video series and resources on equity-driven fundraising practices
GOVERNANCE Guide: The Public Charter's Guide to Board Committees Article: How to Strengthen Your Board-CEO Partnership Webinar: Successful Leadership Transition	<i>Board on Track</i>	Charter School governance resources

For the 2022-2023 school year, WA Charters is hosting two sector-wide board convenings: one on [December 9 from 11:30 – 1:30 pm](#), and another in the Spring of 2023. The first board convening co-hosted with the WA State Commission will include charter contract and board member's roles and responsibilities, state of the sector updates and 2022-23 legislative priorities, and a board governance training. Washington charter public school board members are encouraged and welcome to attend.

In addition, WA Charters is funding a limited number of registrations for charter public school boards to attend the following conferences:

- November 16 | 6:30 am – 4:30 pm | Virtual: [Women of Color in Fundraising and Philanthropy 2022 Symposium](#)
 - Tracks in Fundraising, Philanthropy, and Inclusion, Equity, and Diversity
- November 17 | 9:00 am – 2:00 pm | Spokane, WA: [WSSDA 2022 Pre-Conference Workshops](#)
 - Workshops: Board Boot Camp, Law Conference, and The Road to Belonging is Paved with Dignity

Please email Bely Luu at bely@wacharters.org for more information and questions.